

# HOW TO: Apply for a State ID



When you apply for an ID, you have the option to get a regular ID or a Real ID. Starting May 7, 2025, a Real ID will be required to board domestic flights or access federal buildings. To obtain a Real ID, you need to provide an extra document to verify your residency. A Missouri Real ID will have a yellow star in the top right corner.

## What documents do I need for a state ID?

Individuals must present printed documents to confirm their identity, legal status, Social Security Number (SSN), and residency in Missouri. If their name has been recently altered, they must also provide evidence of their current full legal name or the name they wish to change it to. Applicants should submit one document from each of the following sections.

### To confirm one's identity and legal status:

An official government document containing their complete name and date of birth is necessary. The same document can be used to confirm both identity and lawful status.

Examples:

- Unexpired U.S. passport
- U.S. birth certificate
- Citizenship or naturalization certificate
- Unexpired ID from another state

### To confirm one's Social Security Number:

You need a document that hasn't been altered or laminated, and it must show your name along with your complete SSN.

Examples:

- Signed social security card
- W-2 form (tax form with income info)
- SSA-1099 (tax form for people who receive Social Security benefits)
- Non-SSA-1099
- Pay stub with name and SSN

### To prove Missouri residency:

An individual must provide one document for a regular ID or two documents if they are applying for a Real ID.

Examples:

- Hospital/medical record
- Recent utility bill
- Recent bank statement
- Voter registration card
- Government check or pay check
- Housing or leasing document
- Insurance policy or card
- W-2 or 1099 form
- Current education transcription
- Letter from a shelter (if unhoused)
- Missouri school records (if less than 21)

(continued)



- Official document or letter from a Missouri government agency:
  - including MSPD
  - including a letter of incarceration

For name change (if relevant), an individual will need one document to verify your name.

Examples:

- Certified marriage license
- Certified divorce decree
- Certified adoption papers
- Amended birth certification
- Certified court order

For more examples of acceptable documents, see the [List of Acceptable Documents for REAL ID-Compliant Document Processing](#).

## What documents do I need for a state ID?

If someone was born in Missouri and requires a copy of their birth certificate, they can make a request to the Bureau of Vital Records. There are four methods available to obtain your birth certificate:

- Over the phone
- Online
- By mail
- In person

Phone and online applications are done through [VitalChek](#). VitalChek is an official, government-authorized service for people to order vital records. See the MSPD “How To: Request a Birth Certificate” guide and the [Bureau of Vital Records](#) website for detailed instructions.



## State ID Costs and Payment

All Missourians are entitled to get one State ID for free if you inform them that you need the ID to vote (per RSMo. 115.427.4(3)). However, some local DMVs may refuse to provide IDs in this manner.

- If a free State ID isn't an option, you can choose from various ID types with different costs and expiration lengths.
- A 3-year ID costs \$12, while a 6-year State ID is priced at \$18.
- If you're 70 or older, you can get a non-expiring ID for \$18.
- Payment methods include cash, personal or cashier's checks, money orders, and credit/debit cards (Discover, American Express, VISA, or Master Card).
- When using a credit or debit card, expect a 2% convenience fee and a \$0.25 transaction fee, resulting in a final ID cost of \$12.49 or \$18.61.
- Organizations that may help cover ID expenses can be found on page 3.

## DMV Appointments

Once you gather your documents, bring them with you to a Missouri Department of Motor Vehicles (DMV). Use this [Missouri DMV locator](#) to find a DMV near you and their hours.



## Getting an ID if Unhoused

If you are unhoused, there is a [Form 5862](#) that will need to be filled out. This form can only be used for a nondriver, non-REAL ID. This form meets the requirement for proof of residency only.

## How To Use Form 5862

Section 1 should be filled out by the individual applying for their ID who requires a "proof of residency" option. The applicant needs to sign their name at the bottom of Section 1.

Section 2 is designated for completion by the "homeless service provider." To confirm your agency with the Department of Revenue, you should provide your tax ID number. It's important to note that the address of your agency will be the one printed on the applicant's ID, and the permanent card will be sent to your agency's address when it's ready.

## Helpful Links

- <https://dor.mo.gov/driver-license/documents/NONRID.pdf>
- <https://dor.mo.gov/driver-license/issuance/real-id/documents/RID.pdfA>

## When will I get my ID?

It takes 7-10 business days for your state ID to arrive by mail. The DMV will provide you with a temporary paper ID the day you apply. The DMV mails your ID to the address you use on your application. If you do not receive an ID after 10 business days, call 573-526-2407.

## Can someone get a state ID while in jail?

No, someone in jail cannot get a state ID until they are released because they must visit a DMV in person. However, a person in jail could gather some of their documents for a state ID prior to their release.

## Who can help me pay for an ID?

The next page features a list of organizations helping people with state IDs, categorized by region. These organizations offer services related to housing stability, re-entry, addiction, and mental health.

If your region isn't listed, you can check with your local Salvation Army or Catholic Charities branch to see if they will help you pay for the costs of an ID, especially if a state ID is needed to access other services.



## Organizations that may provide financial assistance for ID costs

**Columbia:** [Salvation Army Social Services Office](#) assists people in the local community with state ID costs. Call 573-442-3229 for more information. They are located at [1108 W Ash St Columbia, MO 65203](#).

**Columbia:** [Volunteer Action Center](#) assists people in the local community with state ID costs. Call 573-874-2273 for more information.

**Joplin:** [Society Of St. Vincent De Paul Of St. Mary's Catholic Church](#) assists people in the local community with state ID costs. For more information, call 417-625-1085 on Thursday or Saturday between 9 am and 11 am.

**Kansas City:** [Hope Faith](#) assists people in the local community with state ID costs. Call 816-471-4673 for more information. They are located at [705 Virginia Avenue, Kansas City, MO 64106](#).

**Kansas City:** [Reconciliation Services](#) offers appointments to help people in Kansas City apply and pay for a state ID. Call 816-931-4751 ext. 1 for more information and to schedule an appointment.

**St. Joseph:** [Catholic Charities](#) in St. Joseph offers financial support to help people pay for State IDs. Call 816-221-4377 or visit their Welcome Center between 1pm and 3:30 Monday to Thursday. The Welcome Center is located at [1123 S 10th St., Joseph, MO 64503](#).

**St. Joseph:** [Community Action Partnership](#) assists people in the local community with state ID costs. Call 816-233-8281 for more information.

**St. Louis:** [St. Francis Xavier](#) helps people apply and pay for birth certificates and state IDs on Tuesdays from 9 am to 11:30 am. Walk-ins are accepted, but you can also make an appointment by calling 314-266-9557 or emailing [outreach@sfxstl.org](mailto:outreach@sfxstl.org). St. Francis Xavier is located at [3628 Lindell Blvd, St. Louis, MO 63108](#). See their flyer on page 4 for more information.

**St. Louis:** At [St. Patrick Center](#), Missouri State officials assist people with ID applications every Tuesday from 8:30 am to 10:30 am. St. Patrick Center is located at [800 N Tucker Blvd, St. Louis, MO 63101](#). For more information, call St. Patrick Center at 314-802-0700.





**COLLEGE  
CHURCH**

OUTREACH PROGRAM

# **Birth Certificate & Missouri State ID Program**

**Tuesdays 9:00AM-11:30AM**

**3628 Lindell Blvd | St. Louis, MO 63108**

**SFX Lower Level Ballroom - Entrance on Grand**

**Walk-in (first come, first served)  
or set an appointment by calling  
314-266-9557 or emailing  
outreach@sfxstl.org.**

**If possible, please bring:**

<b>For Birth Certificates: Photo ID or Two Documents with your name</b>	<b>For IDs: Proof of MO Residency, SS Card, Birth Certificate</b>
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- Early arrival encouraged
- First come, first served
- Limited Capacity
- We **ONLY** provide payment and guidance on the **NEXT STEPS** for official Missouri State IDs and birth certificates from any state
- We do **NOT** print official government documents onsite

**Please note: Our program can assist with a birth certificate every 2 years and a State ID every 2 years**



## Print List

1. "How To: Apply for a State ID" Guide
2. MSPD official document/letter (for proof of Missouri Residency)
3. [List of Acceptable Documents for REAL ID- Compliant Document Processing](#)
4. "How To: Request a Birth Certificate Copy" (if relevant)

## Full Links/Reference(in order of appearance)

### Page 1

List of Acceptable Documents for a State ID:  
<https://dor.mo.gov/driver-license/documents/RID.pdf>

### Page 2

VitalChek: [https://www.vitalchek.com/v/vital-records/missouri/missouri-department-of-health-and-senior-services?click\\_id=574209386282024962&ppc=0](https://www.vitalchek.com/v/vital-records/missouri/missouri-department-of-health-and-senior-services?click_id=574209386282024962&ppc=0)

Missouri Bureau of Vital Records:  
<https://health.mo.gov/data/vitalrecords/obtain-vital-record.php>  
 Missouri DMV locator: <https://dor.mo.gov/license-office-locator/>

### Page 3

Salvation Army locator:  
<https://centralusa.salvationarmy.org/usc/location-search/>

Catholic Charities locator:  
<https://www.catholiccharitiesusa.org/find-help/Form-5862>: <https://dor.mo.gov/forms/5862.pdf>

Drivers License:

<https://dor.mo.gov/driver-license/documents/NONRID.pdf>

Real ID:

<https://dor.mo.gov/driver-license/issuance/real-id/documents/RID.pdfA>

### Page 4

Salvation Army (Columbia):  
<https://centralusa.salvationarmy.org/midland/columbia/>

Volunteer Action Center (Columbia):  
<https://www.vacmo.org/services/identification/>

Society Of St. Vincent De Paul (Joplin):  
<https://www.svdpjomo.org/contact-us>

Hope Faith (Kansas City):  
<https://www.hopefaith.org/services>

Reconciliation Services (Kansas City):  
<https://www.rs3101.org/reveal>

Catholic Charties (St. Joseph):  
<https://catholiccharities-kcsj.org/emergency-assistance/>

Community Action Partnership (St. Joseph):  
<https://www.capstjoe.org/>

St. Francis Xavier (St. Louis):  
<https://sfxstl.org/outreach>

St. Patrick Center (St. Louis):  
<https://www.stpatrickcenter.org/>

