

# HOW TO: Reinstate a Driver's License

MISSOURI STATE PUBLIC DEFENDER



**HOLISTIC**  
DEFENSE SERVICES

## What is Driver's License Reinstatement?

If someone's driver's license has been suspended or revoked, they might need to go through a process to reinstate it – or, in other words, get their driving privileges back. Common reasons for license suspension include getting too many points on their license, failing to pay child support, not having proper insurance, DUI/DWI convictions, reckless driving, or certain traffic violations.

## What do I need to do if my license was suspended?

To legally drive again, individuals must complete specific forms and pay associated fees. Additionally, they may need to successfully complete a driving course or participate in substance awareness training.

Make sure the individual has the paper that shows their driving history to understand how to get their driver's license again. The individual can find this information by logging into their MyDMV account at <https://mydmv.mo.gov/DL/Index> and submitting an online record request using their approved security access code. All requested records found will be distributed electronically to the primary email address associated with the approved security access code.

## What do I need to do if my license was revoked?

If their license was revoked, the individual will need to go through the same steps above, but they must also successfully complete the entire driver's exam again.

Understanding the reasons behind the suspension, revocation, or denial of one's driver's license is crucial.

## How to apply if your Missouri driving privilege was suspended, revoked, or denied.

1. Make sure you understand the reasons behind the suspension, revocation, or denial by:
  - Reviewing the letter received from the Driver's License Bureau when their license was revoked, or;
  - Examining your Missouri driver record, which you can get at a Missouri License office or by dialing 573-526-2407. The cost is typically \$2.82, but additional fees may apply. The specific causes for the revocation will be found under "Department Actions" on their driver record.



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## 2. Check eligibility for reinstatement

- To ensure eligibility, individuals should verify the dates on their driving record. After identifying the reasons on their record, they can consult the Forms to File and Fees chart on the next pages to determine the necessary reinstatement steps.

## 3. Apply for reinstatement

- After completing the specific requirements for your situation, set out in the Forms to File and Fees chart, individuals must submit the required forms and fees through one of two ways:
  - In-person at the Truman State Office Building, 301 West High Street, Room 470, Jefferson City, Missouri, *or*
  - By mail to the Driver License Bureau, PO Box 200, Jefferson City, Missouri 65105-0200.
- Reinstatement fees can be paid online at [mydmv.mo.gov](https://mydmv.mo.gov) using Visa, Mastercard, Discover, and American Express. However, individuals must still submit the form through one of the methods mentioned above, and there is a convenience fee of 2.0% plus \$0.25 per card transaction.

## Forms to File & Fee Chart

If you lost your driver's license for multiple reasons, make sure to follow the procedures for each violation separately. The individual must calculate the total amount to be paid and meticulously adhere to all the required steps for each violation.

Violation	Procedure
<b>Traffic Tickets – Point Suspension or Revocation</b>	<ol style="list-style-type: none"> <li>1. If you collect eight points in 18 months, your ability to drive will be suspended. The length of the suspension varies: 30 days for the first suspension, 60 days for the second, and 90 days for the third.</li> <li>2. If you gather 12 points in 12 months, 18 points in 24 months, or 24 points in 36 months, your driving privileges will be taken away for one year.</li> <li>3. After a year-long revocation, you'll need to retake the full driver's exam.</li> </ol>
<b>Points – Non-Alcohol Moving Violations</b> (Examples: speeding, stop sign, careless driving)	<ol style="list-style-type: none"> <li>1. Pay a \$20 reinstatement fee.</li> <li>2. Provide and maintain proof of liability insurance (SR-22 form) for two years from the start of their suspension or revocation.</li> <li>3. If their license was revoked for a year or more, they must retake the entire driver's exam.</li> </ol>
<b>Motor Vehicle Accident Judgment – Missouri</b>	<ol style="list-style-type: none"> <li>1. Either pay the total amount ordered by the court or set up a payment plan.</li> <li>2. Pay a \$20 reinstatement fee.</li> <li>3. File and keep proof of liability insurance (SR-22 form) for two years, starting from the date when your suspension or revocation began.</li> </ol>
<b>Motor Vehicle Accident Judgment – Out-of-State</b>	<ol style="list-style-type: none"> <li>1. Obtain a reinstatement (clearance) letter from another state.</li> <li>2. Pay a \$20 reinstatement fee.</li> <li>3. Provide and maintain proof of liability insurance (SR-22 form) for two years, starting from the date of your suspension or revocation.</li> </ol>



Violation	Procedure
Points - Alcohol-Related Moving Violations	<ol style="list-style-type: none"> <li>1. Pay the \$45 reinstatement fee;</li> <li>2. File and maintain proof of liability insurance (<a href="#">SR-22 form</a>) for two years from the starting date of your suspension or revocation;</li> <li>3. File proof that you successfully completed a <a href="#">Substance Awareness Traffic Offender Program (SATOP)</a>; The <u>minimum</u> acceptable program is 10 hours of drug and alcohol education with the supplemental fee of \$249.</li> <li>4. File proof of installation of an <a href="#">Ignition Interlock Device (IID)</a> if your driving record shows more than one alcohol- or drug-related enforcement contact.</li> <li>5. <b>If</b> a 90-day Restricted Driving Privilege (RDP) issued, you must obtain certification from the IID installer that no violations occurred during restricted period or an additional 30-day period of restricted driving must be served.</li> <li>6. Following a <b>revocation</b> (loss of driving privilege for one year), retake the complete driver exam.</li> </ol>
Refusal to Submit to an Alcohol or Drug Test	<ol style="list-style-type: none"> <li>1. Pay the \$45 reinstatement fee;</li> <li>2. File and maintain proof of insurance (<a href="#">SR-22 form</a>) for two years from the starting date of your revocation;</li> <li>3. File proof you successfully completed a <a href="#">Substance Awareness Traffic Offender Program (SATOP)</a>; and</li> <li>4. File proof of installation of <a href="#">Ignition Interlock Device (IID)</a> if your driving record shows more than one alcohol- or drug-related law enforcement contact.</li> </ol>

Violation	Procedure
<b>Mandatory Insurance</b>	<ol style="list-style-type: none"> <li>1st Offense – Pay the \$20 reinstatement fee;               <ol style="list-style-type: none"> <li>2nd Offense – Pay the \$200 reinstatement fee;</li> <li>3rd Offense – Pay the \$400 reinstatement fee.</li> </ol> </li> <li>File and maintain proof of insurance (<a href="#">SR-22 form</a>) for three years from eligible reinstatement date.</li> </ol>
<b>Security Accident</b>	<ol style="list-style-type: none"> <li>Pay the \$20 reinstatement fee.</li> <li>File a bond, a deposit, or proof of restitution for the damages (installment agreement or release).</li> </ol>
<b>Citations</b>	<ol style="list-style-type: none"> <li>Pay the \$20 reinstatement fee.</li> <li>Pass the required tests (such as medical, written and driving tests).</li> </ol>
<b>False Insurance Suspension</b>	<ol style="list-style-type: none"> <li>Pay the \$150 reinstatement fee.</li> <li>Provide proof of liability insurance (copy of your insurance identification card).</li> </ol>
<b>Strike Highway Worker/Emergency Responder Revocation</b>	<ol style="list-style-type: none"> <li>Pay the \$20 reinstatement fee.</li> <li>Proof of passed written and skills tests that occurred on or after date of offense.</li> </ol>
<b>Ignition Interlock</b>	<ol style="list-style-type: none"> <li>Pay the \$20 reinstatement fee.</li> <li>File and maintain proof of liability insurance (<a href="#">SR-22 form</a>) for two years from the starting date of your <b>1-year revocation</b>.</li> <li>Following a <b>1-year or 5-year revocation</b>, retake the complete driver exam.</li> </ol>

Violation	Procedure
<p><b>Five-Year License Denial</b></p>	<ol style="list-style-type: none"> <li>1. Serve the five-year denial period and obtain an <a href="#">order of reinstatement</a> from the circuit court in the county where the last alcohol- or drug-related driving conviction occurred. As part of that process, you must register with the Missouri Automated Criminal History Site (MACHS) for a <a href="#">Criminal History Check</a>.</li> <li>2. File proof of installation of an <a href="#">Ignition Interlock Device (IID)</a> equipped with a camera. The court may also require that the IID be equipped with GPS. NOTE: <i>IID must be maintained for a minimum period of six months from the reinstatement date. You will be monitored during the last three months of the six-month period. If you have any violations, as determined by the device manufacturer during the monitoring period, your requirement to maintain the device will be extended until you complete a three-consecutive-month period without violation. Violations are defined in 7 CSR 60-2.010 (refer to "violations reset" language);</i></li> <li>3. You may be eligible to apply for a <a href="#">Limited Driving Privilege (LDP)</a> through the circuit court in the county where you live or work.</li> </ol>
<p><b>Ten-Year License Denial</b></p>	<ol style="list-style-type: none"> <li>1. Serve the ten-year denial period and obtain an <a href="#">order of reinstatement</a> from the circuit court in the county where the last alcohol- or drug-related driving conviction occurred. As part of that process, you must register with the Missouri Automated Criminal History Site (MACHS) for a <a href="#">Criminal History Check</a>.</li> <li>2. File proof of installation of an <a href="#">Ignition Interlock Device (IID)</a> equipped with a camera. The court may also require that the IID be equipped with GPS.</li> <li>3. You may be eligible to apply for a <a href="#">Limited Driving Privilege (LDP)</a> through the circuit court in the county where you live or work.</li> </ol>



Violation	Procedure
<b>In-State or Out-of-State Failure to Appear Suspension (FACT) or Nonresident Violator Compact (NRVC)</b>	<ol style="list-style-type: none"> <li>1. Pay the \$20 reinstatement fee.</li> <li>2. Proof of compliance (form showing payment or appearance from Missouri Court, or if out-of-state, from the out-of-state agency).</li> </ol>
<b>Failure to Maintain Insurance</b>	<ol style="list-style-type: none"> <li>1. Pay the \$20 reinstatement fee.</li> <li>2. File and maintain proof of insurance (<a href="#">SR-22 form</a>), if still required.</li> </ol>
<b>Failure to Maintain Ignition Interlock Device (IID)</b>	<ol style="list-style-type: none"> <li>1. Pay the \$20 reinstatement fee; and</li> <li>2. Have the IID serviced and/or reinstalled (the certified installer will send proof to the Driver License Bureau).</li> </ol>
<b>Out-of-State Accident</b>	<ol style="list-style-type: none"> <li>1. Pay the \$20 reinstatement fee.</li> <li>2. File reinstatement (clearance) letter from other state.</li> </ol>
<b>Abuse &amp; Lose or Minor in Possession</b>	<ol style="list-style-type: none"> <li>1. Pay the \$45 reinstatement fee.</li> <li>2. File proof you successfully completed a <a href="#">Substance Awareness Traffic Offender Program (SATOP)</a>.</li> <li>3. File and maintain proof of insurance (<a href="#">SR-22 form</a>) for two years from the starting date of your <b>1-year revocation</b>.</li> <li>4. Following a <b>1-year revocation</b> (loss of driving privilege for one year), retake the complete driver exam.</li> </ol>
<b>Child Support Arrearage Suspension</b>	<ol style="list-style-type: none"> <li>1. Pay the \$20 reinstatement fee.</li> <li>2. File compliance as outlined below: <ol style="list-style-type: none"> <li>a. Stay Order issued by the Family Support Division or the court, if you enter into a payment plan; or</li> <li>b. Termination Order issued by the FSD or the court.</li> </ol> </li> </ol> <p>You may contact FSD regarding compliance at 866-313-9960 or <a href="https://dss.mo.gov/child-support/">https://dss.mo.gov/child-support/</a>.</p>

Violation	Procedure
Administrative Alcohol or Zero Tolerance	<ol style="list-style-type: none"> <li>1. Pay the \$45 reinstatement fee.</li> <li>2. File and maintain proof of liability insurance (<a href="#">SR-22 form</a>) for two years from the starting date of your suspension or revocation. <b>NOTE:</b> <i>Proof of liability insurance is not required for a first-time suspension, if you are under age 21 and driving with a blood alcohol of .02% or greater;</i></li> <li>3. File proof you successfully completed a <a href="#">Substance Awareness Traffic Offender Program (SATOP)</a>.</li> <li>4. File proof of installation of an <a href="#">Ignition Interlock Device (IID)</a> if your driving record shows more than one alcohol- or drug-related enforcement contact.</li> <li>5. <b>If</b> a 90-day Restricted Driving Privilege (RDP) issued, you must obtain certification from the IID installer that no violations occurred during restricted period or an additional 30-day period of restricted driving must be served.</li> <li>6. Following a <b>revocation</b> (loss of driving privilege for one year), retake the complete driver exam.</li> </ol>
Misrepresentation Revocations, School Bus Permit Suspension, Court Ordered Suspension – Failing To Stop For School Bus Violation, or Court Ordered Suspension – Failure to Yield Right of Way	<ol style="list-style-type: none"> <li>1. Pay \$20 Reinstatement fee</li> </ol>
Failure to File an Accident Report	<ol style="list-style-type: none"> <li>1. Pay \$20 reinstatement fee.</li> <li>2. File a <a href="#">Motor Vehicle Accident Report (Form 1140)</a>.</li> </ol>
Motor Fuel Theft	<ol style="list-style-type: none"> <li>1. Pay \$45 reinstatement fee.</li> </ol>





## Proof of Insurance (SR-22 Form)

When individuals need to provide proof of insurance, they can ask their insurance company to handle it by completing an SR-22 form for liability insurance. A simple call to the insurance company requesting an SR-22 form will allow them to take care of the process. The cost for this service may vary, typically around \$25, depending on the insurance company.

An insurance card serves as sufficient proof of insurance, but only for Mandatory Insurance Suspensions that don't involve accidents.

The individual only needs to complete the proof of liability insurance form (SR-22 form) once, even if it's required by multiple parties.

If their license was suspended or revoked due to a lack of insurance, they need to maintain proof of insurance for three years from the date they were eligible to reinstate their license.

For those who lost their driver's license for reasons unrelated to insurance, they must keep proof of their insurance for two years from the date of the loss.

If an individual doesn't own a car, they can obtain an SR-22 with a "Named Non-Owner Coverage Endorsement."

## Substance Awareness Traffic Offender (SATOP) Program

The Substance Awareness Traffic Offender Program (SATOP) is a program that people who have had an administrative suspension or revocation of their driver license due to a Driving While Intoxicated (DWI) or Driving Under the Influence (DUI) offense are required to complete. SATOP might also be required by court order, as a condition of probation, or as part of a plea bargain. SATOP is also required of individuals charged with minor in possession and zero tolerance offenses.

### Program Requirements

#### Option 1

- Obtain a SATOP screening at a contracted agency to determine the level of SATOP course you are required to complete. The cost of the screening is \$126.00. A list of screening agencies by county can be found [here](#).
- At the end of the screening, you will receive a SATOP Program Assignment Form. Payment of the supplemental fee (\$249.00) is required at the time of the screening.
- After receiving a program assignment, an individual has 6 months to begin the program.



- There are 4 program levels. If you do not agree with the program assignment you have two options:
    - Option 1: Obtain a second opinion at another contracted SATOP.
    - Option 2: File for a judicial review at the associate circuit court in the county where the screening was completed.
  - Complete the assigned program. A list of agencies that offer the program you need to complete will be provided by the screening agency. The cost of a program varies based on one's program. The cost for level I is \$200.00. The fee for levels II thru IV is a minimum of \$250.00. When a program has been completed the agency will send a completion form electronically to the Department of Revenue.
- Option 2**
- Complete a minimum of 120 hours of substance use treatment services after the date of the offense. Forty hours must be individual or group counseling. The treatment agency must be either state certified or nationally accredited. If an individual has already completed a program since the offense, it may count toward the requirement.
  - Complete a copy of the SATOP Comparable Program Completion Form. The form can be found online by [clicking here](#). The individual may call the Division of Behavioral Health at 573-522-4020 to request a paper copy of the SATOP Comparable Program Completion Form to be mailed to the individual. Fill out section I of the SATOP Comparable Program Form and have the treatment agency fill out sections II, III, and IV of the form.
- Upon completion of a treatment program, send a completed SATOP Comparable Program Completion Form along with payment of the SATOP fee in the amount of \$249.00.
    - There are two way to submit the SATOP Comparable Program Completion Form.
      - Email a completed SATOP Comparable Program Completion form to [satop@dmh.mo.gov](mailto:satop@dmh.mo.gov), or
      - Mail a completed SATOP Comparable Program Completion form to Missouri Department of Mental Health, Controller's Office, SATOP, PO Box 596, Jefferson City, MO 65102-0596.
    - There are two ways to pay the \$249 SATOP Supplemental Fee.
      - Pay electronically by clicking 'Electronic Payment for SATOP Comparable Program Supplemental Fee' (located at the right side of this page [here](#)), or
      - Mail the \$249 SATOP Supplemental Fee in the form of a signed money order. The money order must be made payable to the Mental Health Earnings Fund. Mail the \$249 money order to Missouri Department of Mental Health, Controller's Office, SATOP, PO Box 596, Jefferson City, MO 65102-0596.
  - Allow 1-2 weeks for processing. Once it is approved it will be sent to the Missouri Department of Revenue (DOR) to remove the SATOP requirement on the individuals' record. You can contact the DOR to confirm at (573) 751-4833. An individual will also receive a copy of a SATOP Completion Form in the mail.



- Once you have completed the SATOP program, the SATOP agency will file proof of completion with the Driver License Bureau.
- Find more information on SATOP programs on [dmh.mo.gov/behavioral-health/satop](https://dmh.mo.gov/behavioral-health/satop)
  - This program is designed to be completed within five weeks. The program provides 50 total hours of individual counseling, group counseling, and group education, with 10 hours focusing specifically on drinking and driving issues. The service level fee is \$1083.43.

### SATOP Service Levels and Program Fees

- **Offender Education Program (OEP – Level I)** – A 10-hour education course designed for lower risk consumers in understanding the choices they made that led to their intoxication and arrest. The service level fee is \$200.00.
- **Adolescent Diversion Education Program (ADEP – Level I)** – A 10-hour education course for minors who may have received Abuse and Lose, Minor in Possession, or Zero Tolerance offenses. The service level fee is \$200.00.
- **Weekend Intervention Program (WIP – Level II)** – A 20-hour level of service designed for repeat or high risk consumers using intensive education and counseling intervention methods over a weekend of structured activities. The service level fee is \$474.46, plus \$6.70 for materials.
- **Clinical Intervention Program (CIP – Level III)** – CIP is an outpatient treatment program designed specifically for persistent DWI offenders, or those identified during the assessment screening process as being "high risk" for chemical dependency.
  - **Serious and Repeat Offender Program (SROP – Level IV)** – An outpatient program consisting of at least 75 hours of treatment in no less than 90 days. Services must include a minimum of 35 hours of individual and/or group counseling. Successful completion of the treatment is left to the discretion of the program's clinical staff based on the specific needs of the consumer. The service level fee is \$1522.50 – fee may vary based on services provided.
  - **Traditional Treatment (Level IV)** – Consumers presenting for SATOP services having multiple alcohol- or drug-related traffic offenses, or those at a high risk to reoffend, may receive a recommendation for more traditional substance abuse treatment. This treatment may be in the form of a residential or outpatient program but must be completed at a state-certified or nationally accredited substance abuse treatment provider. The service level fee may vary based on services provided. For more information regarding substance use treatment please visit [DBH Treatment Services](#).



For more information about these types of programs, you may contact any Division of Behavioral Health Regional Office or search the Provider Directory of Adult Substance Use Treatment Programs or Provider Directory of Adolescent Substance Use Treatment Programs or Treatment Facility Locator. Financial assistance may be available for consumers enrolled in the WIP, CIP, and SROP or other state contracted treatment program.

## Ignition Interlock Device (IID)

If a person has a record of alcohol or drug-related enforcement incidents on their driving record, they must show proof of having an Ignition Interlock Device (IID).

Here are the requirements:

- Use an IID that is certified by the Missouri Department of Transportation (MoDOT).
- Install an IID on any vehicle they drive.
- Keep the IID for at least six months.

The individual in charge of device installation will inform the Department of Revenue once the installation process is concluded.

During the final three months of the six-month period, the individual will be subject to monitoring.

If the device registers any violations, they will need to continue using it for an extended period until they complete three consecutive months without any violations.

The definition of violations can be located in 7 CRS 60-2.010.

For additional information regarding Ignition Interlock Devices (IIDs) and their installation procedures, visit

<https://www.modot.org/ignition-interlock>.

## Retaking the Driver's Examination

People who had their license revoked have to retake the driver's license exam in order to reinstate. After an individual submits the necessary forms and pays the required fees, the Driver License Bureau will send them a letter that grants permission for a retest.

## Limited Driving Privilege (LDP)

If someone's license is suspended and the necessity to drive for essential purposes, individuals can seek a Limited Driving Privilege (LDP).

However, it's important to note that eligibility for an LDP may be affected if an individual has a prior conviction for a motor vehicle felony within the past five years, failed a medical or driving examination, had a BAC of 0.16 or higher while driving, or is not a resident of Missouri.

To obtain an LDP, these steps should be followed:

1. Complete an Application for Limited Driving Privilege ([form 4595](#)).
2. Ensure that the insurance company provides evidence of insurance or submit an SR-22 form.
3. In cases of an alcohol-related offense, providing proof of an ignition interlock device may be necessary.



## Print List

1. "How to: Reinstate a Driver's License" Guide
2. Any necessary forms, if mailing or turning them in in person

## Full Links/Reference (in order of appearance)

### Page 1

Driving records:

<https://mydmv.mo.gov/DL/Index>.

### Page 2

Missouri DMV Homepage:

<http://mydmv.mo.gov/>

### Page 4

AAMVA Uniform Financial Responsibility Form:

<https://dor.mo.gov/driver-license/documents/sr22.pdf>

Substance Awareness Traffic Offender Program (SATOP):

<https://dmh.mo.gov/behavioral-health/satop>

Ignition Interlock Device (IID):

<https://dor.mo.gov/faq/driver-license/ignition-interlock-device.html>

### Page 5

AAMVA Uniform Financial Responsibility Form:

<https://dor.mo.gov/driver-license/documents/sr22.pdf>

### Page 6

Criminal History Checks Homepage:

<https://dor.mo.gov/faq/driver-license/criminal-history-checks.html>

Ignition Interlock Device (IID):

<https://dor.mo.gov/faq/driver-license/ignition-interlock-device.html>

Missouri Department of Transportation:

<https://sl.sos.mo.gov/cmsimages/adrules/csr/current/7csr/7c60-2.pdf>

Limited Driving Privilege (LDP):

<https://dor.mo.gov/driver-license/revocation-reinstatement/ldp.html>

### Page 7

Missouri Department of Social Services – Child Support:

<https://dss.mo.gov/child-support/>

AAMVA Uniform Financial Responsibility Form:

<https://dor.mo.gov/driverlicense/documents/sr22.pdf>

Substance Awareness Traffic Offender Program (SATOP):

<https://dmh.mo.gov/behavioral-health/satop>

### Page 8

Motor Vehicle Accident Report (form 1140):

<https://dor.mo.gov/forms/formName=1140&category=&year=99>

AAMVA Uniform Financial Responsibility Form:

<https://dor.mo.gov/driver-license/documents/sr22.pdf>

Substance Awareness Traffic Offender Program (SATOP):

<https://dmh.mo.gov/behavioral-health/satop>

Ignition Interlock Device (IID):

<https://dor.mo.gov/faq/driver-license/ignition-interlock-device.html>



## Page 9

Substance Awareness Traffic Offender Program (SATOP):

<https://dmh.mo.gov/media/pdf/directory-satop-screener-offender-management-units-omu>

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## Page 10

Substance Awareness Traffic Offender Program (SATOP):

<https://dmh.mo.gov/behavioral-health/satop>

SATOP Comparable Program Completion Form

<https://dmh.mo.gov/media/pdf/satop-comparable-program-completion-form>

SATOP Email:

[satop@dmh.mo.gov](mailto:satop@dmh.mo.gov)

## Page 11

Services and Resources:

<https://dmh.mo.gov/behavioral-health/treatment-services>

Substance Awareness Traffic Offender Program (SATOP)

<https://dmh.mo.gov/behavioral-health/satop>

## Page 12

Ignition Interlock:

<https://www.modot.org/ignition-interlock>

Form 4595:

<https://dor.mo.gov/forms/4595.pdf>



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MISSOURI STATE PUBLIC DEFENDER

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